

Admission Guidelines for the Faculty of Law (FL)
Non-Monkasho Fellow Foreign Undergraduate Student Course
(BA degree program)

[Note: The information contained here provides only a general outline of the admissions guideline. For further and more concise detail, please see the official Japanese language page that is updated on a routine basis. It should be noted that in order to be accepted to the FL program, a student must be sufficiently proficient in the Japanese language.]

Basic Admission Requirements:

The applicant must have completed 12 years of formal education or the equivalent (to be determined by the admissions office). Furthermore, the applicant must have scored 240 or higher on the Japanese language exam administered by the Japan International Education Association (reading, listening, and comprehension) as well as a combined score of 240 or higher on the basic skills and liberal art subjects. [Please see the official Japanese language page in situations where it is impossible to take the above exams.]

Admissions Criteria:

Admission decisions will be based on a cumulative evaluation of Japanese language ability (essay and interview), official transcripts, and the Japanese language exams.

Application Dates:

Applications will typically be accepted from the last Monday in January thru the first Wednesday of February. However, the exact dates will vary from year to year. It is strongly advised that you consult the official Japanese language page for the precise dates. Applications will be accepted via Japanese postal service only and should be sent well in advance of the cut off date. Do *not* submit the application in person.

Application Procedure and Fees:

Admissions processing fee of ¥17,000 is required by all applicants. Deposit the money in the specified account and send the proof of payment along with the other application materials (see below) to the FL admissions office via certified express mail. The admissions processing fee will *not* be refunded under any circumstance.

Required Applications Documents :

The following documents should be mailed to the GSL admissions office in the envelope provided.

- 1) Application Form and Curriculum Vitae (form specified)
- 2) Official Diploma (photocopy)
- 3) Official Transcript
- 4) Exam Card and Photo Card (enclosed)
- 5) Photograph (must be taken within three months of application submission; 4 cm by 3 cm)
- 6) Self-stamped (¥350) return envelope
- 7) Address Sheet (form specified)
- 8) Application Processing Fee (¥30,000)
- 9) Alien Registration Card or Copy of Passport
- 10) Japanese Language Proficiency Exam Score Report

Entrance Exam Dates and Times:

Typically the last Friday of February but the date varies from year to year so it is imperative that you confirm the official Japanese Language Page for the exact dates.

Exam Venue:

2-1 Rokkodai-cho, Nada-ku, Kobe

Faculty of Law Building

(See main page for directions.)

Notification of Acceptance:

Typically notices will be mailed within two weeks of the admission exams. It will also be posted on the FL bulletin board next to the main gates (see Official Japanese Language Page for the exact date and time.)

Medical Check-up:

All students who enroll will be required to take a medical check-up at the university health center. Further details will be provided at the appropriate time.

Physically Disadvantaged Applicants:

You are required to contact the FL admissions office to make special prearrangements (see the official Japanese language page for the deadline information.)

Notice:

Application documents may not be revised or altered in anyway once submitted.

Admission Fees and Tuition [2004 rates – subject to change]:

1) Admission Fees = ¥282,000

2) Tuition (Semester One) = ¥260,400 (or ¥520.800 per academic year)

Contact Information:

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