

GMAP Internship Report / GMAPインターンシップ報告書

No. 2023-06

I. Basic information / 基本情報

- 1) Name / 名前 : Maho Ichiki
- 2) Enrolled year / 入学年 : 2021
- 3) Period of internship / インターン期間 : 4th March 2024-29th March 2024
- 4) Place of internship / インターン場所 : Jeff Leong, Poon & Wong (JLPW)
- 5) Person who accepted your internship / インターン受入担当者 : Mr. Jeff Leong
- 6) Content of work in your internship / インターン中の作業内容
 - Assist with Due Diligence report
 - Drafting Legal Due Diligence Report
 - Preparing a Due Diligence confirmation letter
 - Legal search about takeover rules in Malaysia
 - Legal search about Prospectus Guidelines by Securities Commission Malaysia
 - Attending clients meetings

II. Details and impressions / 詳細と感想

Including the following points: merits, demerits, lessons, contribution to your future career, personal experience, etc.

1. Working Experience at JLPW

During my internship, I belonged to the corporate department that has four teams, with 32 staff. They mainly provide services to clients who are listed companies. I worked on my task on weekdays from 9:30 am to 6:00 pm. Usually, we had a lunch break around 1:00 pm and lawyers in JLPW took me to food courts or restaurants near the office. I spent a meaningful time with them and they gave me detailed instructions. In this report, I describe things that impressed me.

On the first day of my internship, I was given an office tour and technical support. Through this, I could use any resources provided in the library and online when I wanted to search for legal issues.

For most of my internship, I worked on Due Diligence tasks. Due Diligence is investigating companies from legal aspects. I was able to experience a lot of practical work. I searched for information, such as the conditions of the companies and news about their industries, about the companies that the clients requested to know. I did desktop research that investigates using websites such as e-compound, Bursa's website, and the Securities Commission's website. It is necessary to exercise before entering into agreements or investments. Besides it is an important step for M&A or IPO exercises. Also, there are a lot of legal documents

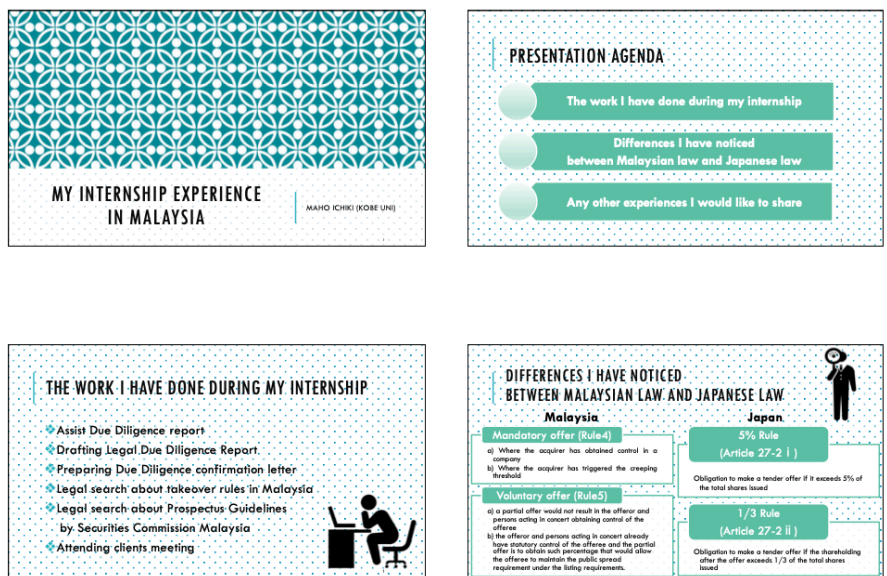


summarising client companies, which need to be rewritten with new information each time. I confirmed or made amendments to the draft of the legal due diligence report based on the latest information we have received from the client companies or CCM (Companies Commission Malaysia) reports. For example, checking the visa status of overseas workers and insurance coverage periods for commercial vehicles and so on. I tried to prepare the Due Diligence confirmation letter, too. I referred to the Legal Due Diligence Report and Annual Report of the subject company. Although I had not been involved in all aspects of a single document, I have been able to learn more about the legal documents as a whole and learn more about the practicalities of the work.

For a better understanding, I had a lot of chances to do legal research during my internship, too. Firstly, I should have known about Bursa, which is the stock exchange in Malaysia, and how take-over rules work in Malaysia. Secondly, I looked up the part of the Prospectus Guidelines by the Securities Commission Malaysia. Their clients wanted to know whether their next action may be legally appropriate or not. The purpose of my task was to find out the answers to those questions. It was hard for me to get used to, but my supervisor was very attentive to any questions I had while I was researching. By carrying on researching, I gradually got the hang of legal research and became able to explain to people in a way they could understand.

On the other day, there were also opportunities to attend the client meeting. It was the first time I attended a client meeting ever, so it was a very good experience. Also, since the client was Japanese by coincidence, it was very stimulating to meet a Japanese who is working globally.

On the last day, I had an opportunity to give a presentation on what I had learned during the Internship. I shared three main topics: (1) The work I have done during my internship (2) the Differences I have noticed between Malaysian law and Japanese law (3) Any other experiences I would like to share.



My presentation PPT

2. Personal Experience in Malaysia

On weekends, I had a lot of chances to visit sightseeing spots in Malaysia. I visited Batu Cave, Pink Mosque, Blue Mosque, Malacca, and so on. Malaysia is a unique country that has a history and multiple cultures. In Malaysia, three different ethnic groups coexist: Malays, Chinese, and Indians. One of the official languages is English, but several languages can be heard throughout the city. Besides, what was interesting for me is that a variety of religions are believed in because it is rarely experienced in Japan. From 11th March, Ramadan which is the ninth month of the Islamic calendar, is observed by Muslims worldwide as a month of fasting, prayer, reflection, and community had started. Also in the evening, there were markets, called Ramadan Bazaar, all over the town and many Muslims gathered to buy food for the meal after fasting. Non-Muslims could also buy food there. It was a good experience to learn Islamic culture for real during my stay.

JLPW members took me to the restaurants after work or on weekends too. They took me to places where I could try local foods. It was a great opportunity to feel Malaysian culture and get to know each other. Besides, we had sports activities as well.



Eating out with JLPW members

3. Learning from GMAP (KIMAP) and My Future

I definitely can say lectures that I have taken in the GMAP are very helpful for my internship. In particular, my experiences in Introduction to Legal English, Advanced Legal English, Introduction to Common Law, and Asian Law are very useful for work at JLPW. There are many legal terminologies in the documents that I read during the work. If I did not know any basic legal terminologies, I could not have got down to work smoothly. As you know, Malaysia is a common law country due to its history as a British colony, so it is quite different from the Japanese legal system. A basic understanding of common law is so important. I took the lectures introduced by Mr Jeff Leong before I came to Malaysia, so it was very helpful in understanding the historical development of the Malaysian legal system. I struggled to understand the Malaysian legal system at first, but it was very interesting and inspired me to do further research.

Finally, I deeply appreciate this precious internship experience at JLPW. It expanded my academic interest in law and deepened my understanding of the legal practice. I believe that this experience will greatly help my future research in the university and career.

(Date / 記載日 1st April 2024)