

Course title	Short Term Internship				
Responsible person to enter grades	KAWASHIMA Fujio		開講区分	単位数	
			2nd semester	1.0	
Numbering Code		Day・Period, etc.	Other(対面)	Timetable Slot Code	3J384

#### Lesson topic

The theme of this program is to give the students the opportunity to know the legal practice in the actual setting of international business and/or business-related activities. For the purpose, students will be sent to the host institutions such as law firms, international arbitration institutions and international organizations.

#### Lesson target

Upon completing the course, students should be able to understand the importance of legal knowledge in the practical situations of business and to learn how to use the legal knowledge for facilitating business-related activities. Students also should know the daily life of business lawyers and how they collaborate with other lawyers/specialists inside and outside of the institution.

#### Syllabus and plan

1. Students have to start the discussion with the supervisors as to the selection of host institutions and the period of internship at least three months before the starting time of internship. GMAP Students are encouraged to complete internship (2 credits) until the end of the semester before the semester which they are planning to graduate.
2. Students have to contact with the host institution and take the selection procedures set by the host institution to get the approval of acceptance. Supervisors will give the students necessary advice and support for the students to find the suitable host institution.
3. Students should discuss with the host institution and fix the contents and period of the internship to get the approval of the supervisor.

In the case of overseas stay, the period of internship should be longer than two weeks (total 10 working days). In the case of online internship, the total workload (including offline works) should be taken into consideration.

Followings are the host institutions which have accepted the interns from GMAP in Law program. Students have to pass the selection procedures set by each host institution.

【Arbitration Institutions】 KCAB, CIETAC, HKIAC, AIAC (KLRCA)

【Law Firms】 JLPW (Malaysia), TNY Group, Higashimachi LPC, Kitahama Partners, Oh-Ebashi LPC & Partners, Anderson Mori & Tomotsune

【Others】 UNCITRAL RCAP

4. Students should take necessary measures such as visa application, booking of the air tickets, arrangement of the accommodation, and other travel arrangements according to the regulations of Kobe University and other related laws.
5. Students should report the start and completion of the internship program to Kobe University.
6. Students are requested to hand in the report explaining the experience acquired through the internship, together with the certificate of completion of the internship written by the mentor/director of the host institution, within two weeks after returning to Japan. Reports are to be placed in the website of GMAP in Law.

#### Evaluation method

- The planning and preparation of internship (20%)
- The self-growth gained by the experience in internship, which is to be evaluated mainly based on the report explaining the experience acquired through the internship. (80%)

#### Evaluation baseline

Grading is based on to what extent students has become able to understand the importance of legal knowledge in the practical situations and how to use the legal knowledge for facilitating business and related activities.

#### Notice (include info. on related class)

Students should discuss with the supervisors and start the preparation of internship at an earlier stage. To complete Internship (2 credits) is the requirement for the graduation from GMAP in Law. Alternatively, students can take 'Short Term Internship' (1 credit) + one of the Moot Workshops (1 credit). Note: The above alternative is not available for Academic Year 2023. For students of KIMAP in Global Business Law, it is not compulsory.

#### Review and preparation

Preparation: Please read the reports written by the previous interns and try to find what kind of internship you would like to have. Check the information of host institutions which you would like to take part in as interns.  
Review: Write diary every day during the internship as to the tasks assigned/other activities and what you learned.

#### Office hour · Contact information

Not applicable

#### Message for student

Not applicable

#### Improvements in Teaching

Not applicable

#### Text

Not applicable

#### Reference Material

Not applicable

#### Classroom Language

English

#### Keywords

Internship, International Business, Law Firm, International Arbitration